



# DONATION APPLICATION

Your completed application must be received at least 30 days in advance of your event date in order to be considered. You will receive email confirmation of receipt whether Rising Tide is able to honor your request or not. While we understand your request is important to you, please refrain from calling for follow-up.

*Please thoroughly read Rising Tide's donation guidelines before submitting your application.*

**Rising Tide must receive Donation requests at least 30 days prior to your event.**

Today's date: \_\_\_\_\_ Event date \_\_\_\_\_

Organization: \_\_\_\_\_ Are you a 501 (c)3 Non Profit  Yes  No  
501(c)(3) or tax ID #: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of organization/event: Please check the appropriate box

Health  Nutrition  Education  Environment  Other: \_\_\_\_\_

Description of Event/Program: \_\_\_\_\_

How many people will be attending this event? \_\_\_\_\_

How will Rising Tide Community Market be acknowledged for this donation?

Requesting: Please check the appropriate box

Rising Tide gift card  Product \_\_\_\_\_

Does this donation directly benefit the organization listed above?  Yes  No

*If no, please provide the necessary information for the beneficiary*

Are you a Rising Tide Member/Owner?  Yes  No If yes, Rising Tide Owner #: \_\_\_\_\_

**Please mail or email your application and any relevant information to:**

Rising Tide Community Market  
Attn: Donations, 323 Main Street, Damariscotta, ME 04543  
Email: [rachael.b@risingtide.coop](mailto:rachael.b@risingtide.coop) | 207-563-5556

Although we would like to support every worthwhile cause, due to the volume of applications we receive and our limited budget, it is not possible to fulfill every request.

Updated 12/9/2015



## DONATION GUIDELINES

We want your experience of requesting a donation to be pleasant and positive. Please keep in mind that although we want to be generous with donations, we are still only a small local business with a limited budget. Here are the guidelines we use to make decisions about donations.

We give consideration to, organizations and events that meet one or more of the following criteria:

- Co-op related
- Focused on the environment
- Food related
- Local community groups or organizations
- Limited to one donation per organization in a calendar year

If you are planning a project that fits our criteria, please feel free to contact us regarding a donation. Donations are reviewed on a monthly basis, so please **submit your request at least 4 weeks in advance** of your fundraiser or event. We give all eligible donations equal consideration, so to be fair, we cannot expedite or make exceptions for requests made after the deadline. Decisions are based on factors such as the group's consistency with Rising Tide's mission, need, the number of people who would benefit from the donation, as well as the funds available in Rising Tide's budget. Rising Tide does not donate to the following: political candidates, religious groups, third-party fundraisers, private clubs funded through membership fees, sporting events or sports teams, scholarships or individuals/sponsorship of individuals.

### Rising Tide's Mission Statement

Rising Tide is a cooperative business dedicated to being a trusted community-based resource for high quality, natural, sustainable foods and goods.

Please email your letter of request or any questions to Donation Coordinator, [rachael.b@risingtide.coop](mailto:rachael.b@risingtide.coop). She will contact you regarding your application within a week. We look forward to being of assistance.

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